



**Association of Traumatic Stress Specialists
Certified Trauma Services Specialists
(CTSS)
Application for Re-Certification**

1. Basic Information

Please print legibly or type your name as you would like it to appear on your certificate.

Name: _____
 First Middle Last Credentials

Membership Number: _____ Certification Number: _____

Address: _____ City: _____

State: _____ Zip/Postal Code: _____ Country: _____

Phone: _____ E-Mail: _____

II. If your certification has expired for 1 year or expires within the next 6 months, a minimum of 30 clock hours of trauma-related training is needed for the CTSS re-certification. These hours can be obtained through the following:

- a) A minimum of 15 hours of attendance must be in continuing education. A certificate of attendance or letter verifying your attendance must accompany your re-certification application for review. Remember, these hours must be specific to trauma issues.
- b) Ten (10) hours maximum of training presented by you may be applied toward the 30 hours. A letter or brochure regarding this training can verify ten hours of training
- c) If you have sponsored a colleague's certification from ATSS, 5 hours can be counted toward re-certification. Please include the name and address of those whom you have sponsored.

PLEASE NOTE:

YOU MUST INCLUDE A COPY OF WORKSHOP, SEMINAR, AND TRAINING HOURS COMPLETION FORMS WITH THE FOLLOWING DOCUMENTATION FORM. APPLICATIONS SUBMITTED WITHOUT THE DOCUMENTATION WILL NOT BE PROCESSED UNTIL DOCUMENTATION IS RECEIVING AT ATSS HEADQUATERS.

